



St. Charles City-County Library Foundation
May 13, 2010 Minutes

Meeting convened at 3:35 p.m. Joe Krebs called to order.

Present: Kyle Gaines, Warlene Reed, Kris Weidebenner, Joe Krebs, Denise Ulett, Larry Shroth, Ryan Roberstson, Todd Freund, Rebecca Cody, Sheila O'Connell (by phone)

Absent: John Thaelke, Sharon Lee, Charles Lewis, Mark Rudolph

Staff: Lisa Dunham, Kristin Williams, Carl Sandstedt

Guests: Dennis McCann, Danielle Thormala, Blake Wyatt

Secretary's Report: Minutes presented by Joe Krebs. Weidenbenner pointed out the misspelling of his name. Joe noted that recognition should be resignation in reference to David Stout's report. Shroth made a motion to approve the minutes with appropriate amendments. Reed (Second). Motion passed

Financial Report: Presented by Kristin Williams. Freund made correction in the asset balance terminology. Shroth made a motion to accept the report. Gaines (second). Motion passed.

President's Comments: Krebs reminded the board about the upcoming Friends of the Library Book Fair featuring approximately "A Quarter of a Million" items. This year food and drink sponsors were solicited to provide refreshments for the many fair volunteers. Because of the loading docks available at both the new Friends storage center and the St. Charles Convention Center volunteers will be able to use a pallet system to move the many boxes. Higher efficiency is anticipated although more volunteers are always needed. Friends looked at budget surplus and discussed various ways to support the Spencer Road project. They decided to pledge \$50-\$70,000 to Foundation to be used as challenge grant or however it would provide most bang for the buck. Only thing they ask is to receive appropriate recognition. Krebs explained that the Friends funds cover the childrens and adult reading program, allowing the District to provide a major value added benefit to the patrons at no cost to the taxpayer.

Committe Reports:

Finance - Met with Acropolis for the first quarterly presentation. Worked on Gift acceptance policy which was reviewed by legal council and accepted. Decided to align

committee meeting schedule, unless there is a need for additional meetings, with quarterly reports from Acropolis.

Annual Campaign - Board members were asked to submit their Imagine Campaign pledge cards in order to have 100% participation from the board. The branch campaigns are in full swing, which includes a raffle for two Sony Readers. If anyone is interested in selling raffle tickets, any money raised would count towards their \$1000 goal. Committee reviewed timeline to make sure that we continue to educate and thank donors all year long.

ELA - Reviewed the Trivia Night finances and looked at different ways to continue to improve the event. The group is planning another "Friend Raiser" with Books, Bats & Brew on Saturday June 26th. Additionally, ELA will host a family friendly event and working with Maggie Preiss, Children's Coordinator for District, to bring in mini Imax type dome for children of all ages to enjoy. Group also began to divvy up the Art Uncorked responsibilities.

Planned Giving - Reviewed ideas from estate planner panel luncheon discussion and are actively pursuing a partnership with Baue to host quarterly programs sponsored by the Foundation. Have identified the next library legend award recipient and are working on plans for the recognition event.

Planning and Development Coordinator Comments: Williams announced the receipt of a \$35,000 donation from Praxair for the computer lab at the new Spencer Road Branch. Passed a framed photo received as a thank you from a recipient of one of the Jane Householder Scholarship awards. Intern Dennis McCann gave the details on the upcoming library legislative breakfast to be held May 27th at the St. Charles Community College. McCann listed who will be attending and passed out Fast Facts and Talking Points for board members to use to facilitate discussion at the breakfast.

Director's Comments: Discussed the Director Search with Williams highlighting the procedural aspects. Stated that the construction contract for the new Spencer Road Library has been signed. Stressed the importance of impact statistics in regard to the legislative breakfast.

Old Business: None

New Business:

- 10-08 Larry Shroth made a motion to approve the proposed Gift Acceptance Policy. Weidenbenner (second) Motion passed.
- 10-09 Rebecca Cody made a motion to approve the Whistle Blower policy. Reed (second). Shroth asked who the designated person would be to receive the reports. It was stated that Ms. Williams would accept those reports and if the issue was with her then the report would be given to the Library Director. Motion passed.
- 10-10 Larry Shroth made a motion to accept the nomination of Blake Wyatt to the Board of Directors. Gaines (second) Motion passed.
- 10-11 Larry Shroth made a motion to accept the nomination of Dr. Danielle Tormala to the Board of Directors. Reed (second) Motion passed.

- 10-12 Kris Weidenbenner made a motion to accept the slate of nominated officers for FY 2011 – FY 2013. Freund (second) Motion passed.
- 10-13 Gaines made a motion to release \$150,000 of Foundation Funds by way of the Houck Trust for support of the new Spencer Road Library which would provide the naming rights of the Business Development wing. Freund (second) The remainder of the Houck Trust that has been donated to the Foundation will become unrestricted. Motion passed
- 10-14 Discussion about Foundation Funding to support the new Spencer Road Library and future building projects as a way to develop a consistent brand for the Foundation. Williams will provide possible naming opportunities that would be likely to exist in future buildings (meeting room, coffee area, etc.) Krebs stated that in the past the Friends of the Library always gave some amount of money that was used at the individual branch managers discretion. This discussion was tabled until the next meeting

Comments from the Foundation Board: Denise Ulett promoted the upcoming LiveWell Expo on June 5, 2010 at the Renaud Spirit Center. The library played a major role in the implementation of the grant from the CDC and the planning for this healthy lifestyle event.

Hearing no other comments, Krebs sought a motion to adjourn the meeting. Robertson (motion) Shroth (second) Motion passed. Meeting adjourned at 4:45 p.m.

Recording Secretary, Denise Ulett
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